

Analyzing Your Writing Process Assignment

Creating a resume is an important part of learning how to present yourself professionally.

In class, we've spent time discussing and researching what a resume needs to look and sound like to be a professional document. Now it's time for you to think about *your* process of creating a resume and how the resume that you've created represents you as a professional.

In this 3-4 page, double-spaced essay, describe the resume that you've created and reflect on what you've learned about writing resumes. You should also consider and respond to the following questions as you write:

- Which activities that we did in or out of class helped you the most as you learned about writing a resume? Be sure to explain why and how they helped you.
- What resources/reading(s) helped you the most and why?
- What was the most important thing you learned about creating a resume?
- Do you think your resume looks and sounds like a professional document? Why or why not?
- How prepared are you to submit your resume for a job?
- What is something you can do now that would help you improve your resume?

Be sure to take time to be *reflective* in this essay. Do not simply report what you did during this lesson. It's very important for you to tell **what** you did, **why** you did it, and **what you learned** from doing it.

Print your essay and bring it to class on the day after your presentation. You will turn in your essay with your final resume.